



# GEORGIA TECH

## IT Accessibility Policy

### HIGHLIGHTS

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CREATING THE NEXT®

# ABOUT



## Reason for Policy:

- ✓ The Georgia Institute of Technology is committed to providing equality of opportunity to persons with disabilities, including equal access to Institute programs, services and activities provided through Information Technology.
  
- ✓ This policy establishes minimum standards and expectations regarding the design, acquisition or use of Information Technology.

# POLICY OWNERS



- ✓ Office of Compliance Programs –ADA Compliance Coordinator
- ✓ Office of Information Technology –IT Accessibility Coordinator

# APPLICABILITY

This policy applies to all IT resources that are acquired, developed, distributed, used, purchased or implemented by or for any Institute unit and used to provide Institute programs, services, or activities

# “IT” REFERS TO...



Any equipment or interconnected system or subsystem of equipment, that is used in the automatic acquisition, storage, manipulation, management, movement, control, display, switching, interchange, transmission, or reception of data or information.

# “IT” INCLUDES...



- ✓ Computers
- ✓ Ancillary Equipment
- ✓ Software
- ✓ Firmware and similar procedures
- ✓ Services (including support services), and related resources
- ✓ Instructional materials
- ✓ Videos
- ✓ Multimedia
- ✓ Telecommunications
- ✓ Web-Based Content
- ✓ Products developed, procured, maintained, or used in carrying out Institute activities

# SCOPE & JURISDICTION



- Incorporating a universal design approach ensures resources (documents, web pages, information, and services) are accessible to the broadest possible audience.
- Individual web pages published by students, employees or non-Institute organizations that are hosted by the Institute and which do not conduct Institute-related business are encouraged to adopt the accessibility standards contained in this policy, but fall outside the jurisdiction of this policy.

# WEB PAGES

- All new web pages and Revised Web Pages, website templates, and website themes must comply with the Institute's Accessibility Standards.
- All new and Revised Web Pages must indicate in plain text a method for users having trouble accessing the page to report that inaccessibility.



# LEGACY PAGES



- Legacy Pages determined by the publishing department or unit to be of the highest priority in providing Institute services online (core institutional information) shall comply with the Institute's Accessibility Standards.

# WEB PAGE COMPLIANCE



Unless an institute level exception has been granted, any Legacy Web Page or any other web page that for any reason does not comply with the Institute's Accessibility Standard, the institute will upon request:

- Convert or render the non-compliant web page so as to meet the Institute's Accessibility Standards or
- Provide to the requestor access to the web page's information in manner that is equally effective as the original page.

# PURCHASING

Considering accessibility in procurement involves the following steps:

- Vendors must be asked to provide information about the accessibility of their products as required by the Institute's Computer Technology Request (CTR) process.
- The information provided by vendors must be valid and measured using a method that is reliable and objective.

# VENDORS



- Those making procurement decisions must be able to objectively evaluate the accessibility of products and to scrutinize the information provided by vendors.
- Assistance with ensuring that appropriate contractual language is included in all IT purchasing documents may be obtained through the Institute's Purchasing Office.

# WHERE TO FIND POLICY



IT Accessibility Policy

**Policy Library**

[Information Technology Accessibility Policy](#)

**ada.gatech.edu**

[ADA Compliance](#)