



# Training Opportunities!

Did you ever wonder . . .

- ◆ How do I choose the right file format when ordering books for students?
- ◆ What software or device do I use with each file format?
- ◆ Which key features of the software or device does a student have to know to access their files?

In an effort to provide the very best service and support to our members, AMAC will be hosting regular monthly training opportunities at our offices in Athens as well as regional training throughout the state of Georgia.

Date	Location	Hosted by	Registration Deadline
July 14	Athens	AMAC	July 3
August 11	Athens	AMAC	August 1
September 8	Statesboro	GA Southern University	August 29
September 22	Athens	AMAC	September 12



Trainings are scheduled on Mondays from 9:00am - 3:00pm to allow for Sunday arrivals.

Be sure to register early! Class sizes are limited to 15.

## Who Should Attend:

AMAC members or anyone interested in learning more about alternative media, text-to-speech software/hardware and AMAC.

- ◆ Administrators
- ◆ Grad Assists
- ◆ IT Support Professionals
- ◆ Parents
- ◆ Disability Service Providers (DSP)
- ◆ Students
- ◆ Teachers



# Tentative Agenda

Time	Activity
9:00am – 9:30am	<b>Introduction</b> <ul style="list-style-type: none"> <li>◆ Presenter</li> <li>◆ Attendees</li> <li>◆ Identify goals for training</li> <li>◆ What do you want to learn?</li> <li>◆ Overview updates for AMAC Process</li> <li>◆ Student Download Center</li> <li>◆ WIKI</li> <li>◆ Training resources</li> </ul>
9:30am – 10:15am	<b>Accessing Services</b> <ul style="list-style-type: none"> <li>◆ NEON overview</li> <li>◆ Ordering books</li> <li>◆ Downloading books (files)</li> <li>◆ Downloading AT software</li> </ul>
10:15am – 11:00am	<b>File Formats</b> <ul style="list-style-type: none"> <li>◆ Recorded Audio (RFB&amp;D)</li> <li>◆ Braille</li> <li>◆ Large Print</li> <li>◆ Closed Captioning</li> <li>◆ PDF</li> <li>◆ E-Text (.doc, .txt, .rtf)</li> </ul>
11:00am – 11:10am	<b>Stretch Break</b>
11:10am – 11:40am	<b>Loading Software</b> <ul style="list-style-type: none"> <li>◆ Getting/Download Software</li> <li>◆ PDF Equalizer</li> <li>◆ E-Text Reader</li> <li>◆ Universal Reader Plus</li> <li>◆ Voices</li> </ul>
12:00noon – 12:45pm	<b>Lunch Provided</b>
12:45pm – 1:15pm	<b>PDF Equalizer</b> <ul style="list-style-type: none"> <li>◆ Handout</li> <li>◆ Videos</li> <li>◆ Main Buttons</li> <li>◆ For what? To read PDF files</li> <li>◆ "Real" page view</li> <li>◆ Take and Read Notes</li> <li>◆ Make Audio Files</li> <li>◆ Summarize</li> <li>◆ Find Terms</li> <li>◆ Zoom</li> </ul>
1:15pm – 1:45pm	<b>E-Text Reader</b> <ul style="list-style-type: none"> <li>◆ Handout</li> <li>◆ Videos</li> <li>◆ Main Buttons (What does it do?)</li> <li>◆ For what? To read text files</li> </ul>
2:00pm – 2:10pm	<b>Stretch Break</b>
2:10pm – 2:40pm	<b>Universal Reader</b> <ul style="list-style-type: none"> <li>◆ Handout</li> <li>◆ Videos</li> <li>◆ Main Buttons (What does it do?)</li> <li>◆ For what? Anything you can highlight it can read</li> </ul>
2:40pm – 3:00pm	<b>Review &amp; Questions</b>



# Registration Form

**Cost:** Registration includes 1 day training, lunch and snacks.

AMAC Members: No Charge. Registration is included in your AMAC membership. This includes staff and students of AMAC member institutions.

Non-Members: \$75 for an individual. Group registration is \$75 for the first registrant and \$50 for each additional person in the group.

Refunds: Cancellations must be received in writing 72 business hours prior to the scheduled start of the session.

Please indicate which session you will attend:			
<input type="checkbox"/> July 14 (Athens)	<input type="checkbox"/> August 11 (Athens)	<input type="checkbox"/> September 8 (Statesboro)	<input type="checkbox"/> September 22 (Athens)

DSP  
 student  
 other ( \_\_\_\_\_ )

<b>Name of Attendee #1</b>	Phone	E-mail
Address	City	State      Zip

DSP  
 student  
 other ( \_\_\_\_\_ )

<b>Name of Attendee #2</b>	Phone	E-mail
Address	City	State      Zip

DSP  
 student  
 other ( \_\_\_\_\_ )

<b>Name of Attendee #3</b>	Phone	E-mail
Address	City	State      Zip

School Name	County/District
Street	
City	State      Zip
	Phone

For accommodation requests, questions or comments:

Joe Davis  
 The Alternative Media Access Center  
 The University of Georgia  
 272 West Hancock Ave. Suite 200  
 Athens, Georgia 30602-5151  
 706.369.5830 • 706.369.5751 (fax)  
 www.amac.uga.edu • davisj@uga.edu



## ATHENS ACCESSIBLE HOTEL ROOM SYNOPSIS

TOTAL ACCESSIBLE ROOMS: 61  
TOTAL ROOMS WITH ROLL-IN SHOWERS: 19  
TOTAL ROOMS WITHOUT ROLL-IN SHOWERS: 42

HOTEL	# OF ROOMS	SYNOPSIS
Best Inn	02	No roll-in shower/ (2) tubs with rails
Best Western Inn	01	No roll-in shower/ (1) tub with rails
Campus Inn	02	No roll-In shower/ (2) tubs with rails
Comfort Inn	04	(3) N/S King Beds/ (1) Smoking King Bed (1) N/S King Bed with roll-in shower (2) N/S & (1) Smoking tubs with rails
Comfort Suites	04	(1) roll-in shower/ (3) tabs with rails
Courtyard by Marriott	05	No roll-in showers/ (5) tabs with rails
Days Inn	01	No roll-in shower/ (1) tubs with rails
Foundry Park Inn	02	No roll-in shower/ (2) tubs with rails
Hampton Inn	06	(2) roll-in showers/ (4) rubs with rails
Hilton Garden Inn	09	(3) roll-in showers/ (6) tubs with rails
Holiday Inn	09	(4) roll-in showers/ (5) tubs with rails
Holiday Inn Express	03	(1) roll-in shower/(2) tubs with rails
Howard Johnson	02	No roll-in shower/ (2) tubs with rails
Microtel	03	(1) Smoking with roll-in shower/ (2) N/S with small lip on shower door
Suburban Lodge	06	(6) with roll-in shower
Travelodge	02	No roll-in shower/ (2) tubs with rails



## Directions to AMAC

Athens is located approximately 70 miles northeast of Atlanta, Georgia.  
Approximate driving time from Atlanta is 90 minutes.

### **Driving from South/West Atlanta (Airport) to Athens**

- I-285 east to I-20
- I-20 east to GA 138 in Conyers, GA (exit 82)
- GA 138 northeast to US 78 in Monroe, GA
- US 78 east to GA 316 east
- Turn right on GA 316 east
- GA 316 east becomes Epps Bridge Parkway
- Merge right onto US 78 east / Atlanta Highway / Broad Street
- Turn left onto Pulaski Street
- Turn right onto West Hancock Avenue
- AMAC is on the second floor of the Chastain Building on the corner of Hancock Ave. and Pulaski St. (across the street from Snow Tire and the First Baptist Church of Athens)

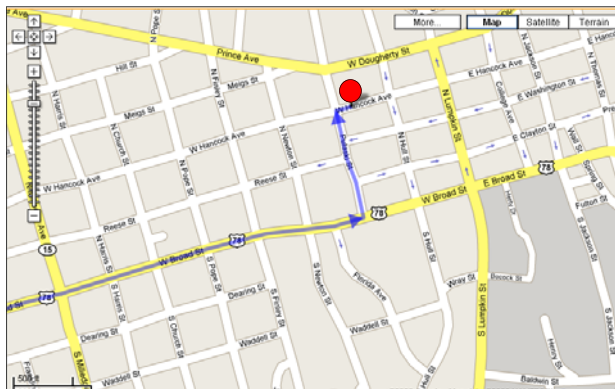
### **Driving from North Atlanta to Athens**

- I-85 north to 316 east (to Athens)
- GA 316 east becomes Epps Bridge Parkway
- Merge right onto US 78 east / Atlanta Highway / Broad Street
- Turn left onto Pulaski Street
- Turn right onto West Hancock Avenue
- AMAC is on the second floor of the Chastain Building on the corner of Hancock Ave. and Pulaski St. (across the street from Snow Tire and the First Baptist Church of Athens)

### **Driving from East of Athens**

- I-20 west
- Exit at Thomson and turn right onto 78 west (approximately 45-60 minutes to Athens)
- In Athens, go under Loop 10 (Athens Perimeter) and continue on 78 west until it becomes Broad Street
- Pass the University of Georgia on your left
- Turn right onto Pulaski Street
- Turn right onto West Hancock Avenue
- AMAC is on the second floor of the Chastain Building on the corner of Hancock Ave. and Pulaski St. (across the street from Snow Tire and the First Baptist Church of Athens)

**Vehicles can be parked on the side and in the rear of the building or along Hancock Ave.**



Alternative Media Access Center  
272 West Hancock Avenue, Suite 200  
Athens, Georgia 30602-5151

Phone: 706.369.5830  
Fax: 706.369.5751  
Help Line: 866.418.2750  
E-mail: [amac@uga.edu](mailto:amac@uga.edu)



# Directions to Georgia Southern University

## **From I-75 South/I-16 East/Highway 301 North (Atlanta/Macon):**

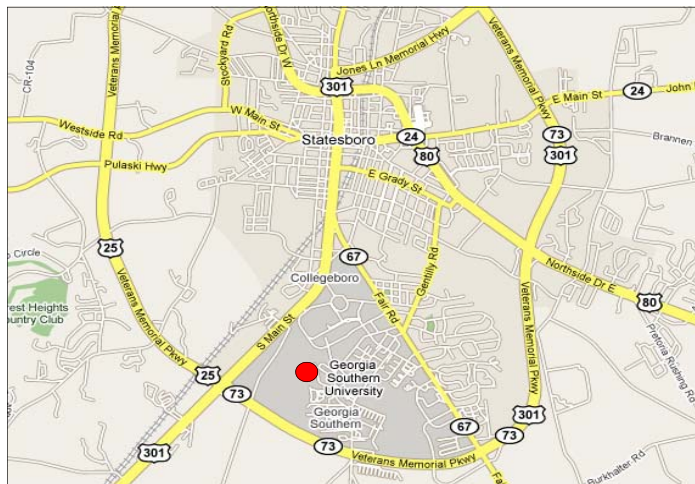
- ◆ Take I-16 East to exit 116 (Statesboro and Georgia Southern University exit).
- ◆ Take a left onto Highway 301. Drive approximately 10 miles.
- ◆ You will pass through three traffic lights.
- ◆ The main entrance to Georgia Southern will be on your right.
  - \*\*As a point of reference look for the Best Western on your left. Southern Drive (main entrance drive) will be on your right shortly after passing the Best Western.
- ◆ Take a right onto Southern Drive.
- ◆ Upon reaching Sweetheart Circle take a right.
- ◆ You will reach a fork in the road, take a left and continue around the circle.
- ◆ Lewis Hall will be the first building (on the circle) on your right.

## **From I-95 North/I-16 West/GA 67 North (Savannah/Florida):**

- ◆ Take I-16 West to exit 127 (Statesboro and Georgia Southern University exit).
- ◆ Take a right onto Highway 67 North. Drive approximately 10 miles.
- ◆ Upon entering the Statesboro city limits you will pass through six (6) traffic lights. \*\*As a point of reference, look for the East Georgia Regional Medical Center at the third light\*\*.
- ◆ At the 7th traffic light take a left (Tillman Road ). Follow this road to the next traffic light.
- ◆ Take a left onto 301 South.
- ◆ The next left you come to will be the main entrance into Georgia Southern (Southern Drive).
- ◆ Take a right when you reach Sweetheart Circle. When you come to the fork in the road take a left. Lewis Hall will be the first building on your right. Visitor parking is in the front of the building.

## **From Augusta and other routes on Highway 25 and Highway 80:**

- ◆ Come into Statesboro to the fourth traffic light.
- ◆ Turn right at this traffic light onto Highway 301 South/Main Street.
- ◆ Continue through Statesboro until you reach the main entrance to Georgia Southern on your left.
- ◆ Take a left onto Southern Drive. Upon reaching Sweetheart Circle take a right.
- ◆ You will reach a fork in the road, take a left and continue around the circle.
- ◆ Lewis Hall will be the first building (on the circle) on your right.



Georgia Southern University  
100 Southern Drive  
Statesboro, GA 30460

Phone: 912-478-4636